



# ABCD Youth Services – Eligibility Documentation:

In order to complete your application, you **MUST** bring in **ALL** documents listed to ABCD Youth Services, **178 Tremont Street on the 1<sup>st</sup> Floor**. Documents will be reviewed to determine eligibility. **If you cannot provide some/any of these documents please contact Youth Services at 617-348-6548 for further assistance.**

**Applications will be accepted on a rolling basis. Start dates vary.**

For Proof of:	Please Bring:
<b>Age / Identification:</b>	<ul style="list-style-type: none"> <li>○ Social Security Card <b>AND</b></li> <li>○ US Birth Certificate OR US Passport OR USCIS Card – <i>Documents CANNOT be expired</i></li> </ul>
<b>Residency:</b>	<ul style="list-style-type: none"> <li>○ Preprinted bill or postmarked envelope dated within the last 30 days               <ul style="list-style-type: none"> <li>○ <i>Name on bill can be any household member</i></li> </ul> </li> </ul>
<b>Household Size:</b> <i>Regardless of age, every person who lives in the household must be listed and documented.</i>	<ul style="list-style-type: none"> <li>○ Birth Certificate <b>OR</b> Health Insurance Card for each household member <b>OR</b></li> <li>○ <b>If</b> Everyone is listed under the following document               <ul style="list-style-type: none"> <li>○ HUD Sheet – Current Year</li> <li>○ Public Assistance Letter (Dated within the last 6 months)</li> <li>○ Current Year Tax Return (Pg 1-2 of 1040, <b>MUST</b> be signed)</li> </ul> </li> </ul>
<b>Household Income:</b> <i>All income must be noted on application and verified. Income verification must be dated within the last 6 months. Everyone in the household over the age of 18 must provide income verification.</i>	<ul style="list-style-type: none"> <li>○ Current HUD Sheet – <i>Current Year</i></li> <li>○ Paystubs – <i>With year-to-date amount</i> (biweekly pay = 2 paystubs, weekly = 4 paystubs) – dated within the last 30 days</li> <li>○ Current TAFDC DTA Letter – <i>dated last 6 months</i></li> <li>○ Current Social Security Statement – <i>dated this year</i></li> <li>○ <b><i>If type of income is not listed please contact Youth Services for further assistance</i></b></li> </ul>
<b>Selective Service:</b>	<ul style="list-style-type: none"> <li>○ If you are male 18 or older you must register for the selective service at <a href="http://www.sss.gov/regist.htm">www.sss.gov/regist.htm</a></li> </ul>
<b>If any of the following are applicable:</b> <ul style="list-style-type: none"> <li>○ <i>Court or DYS Involved</i></li> <li>○ <i>Disability</i></li> <li>○ <i>Foster Care</i></li> <li>○ <i>Homelessness</i></li> <li>○ <i>Guardianship to someone other than a parent</i></li> </ul>	<ul style="list-style-type: none"> <li>○ <b>Please speak to a Youth Services Case Manager for further assistance</b></li> </ul>
<b>Other forms:</b>	<ul style="list-style-type: none"> <li>○ Signed Application</li> <li>○ CORI Release Form</li> <li>○ Signed Media Release Form</li> <li>○ IF Applying for Career Explorations AND you have graduated from high school or received a GED, bring in diplomas</li> </ul>

**ABCD may require additional documents / clarifications upon review of application**